

## Contents Proposal EAAE Seminar

The proposal is as much as possible written in line with the format of a seminar announcement as published on the website or in the Newsletter:

1. Title
2. Date and location
3. Theme
4. Background
5. Objectives
6. Topics
7. Call for papers
8. Language
9. Organisation, program committee
10. Registration
11. Participation fee
12. Important dates

In addition the following administrative items are requested:

13. Contact person for the EAAE
14. Contribution as respect to the contents to the objectives of the EAAE

### ad 2: Date

At any time at any place in Europe but at least not three months before or after the Congress of the EAAE.

### ad 3: Theme

The theme of the seminar should be of interest on the European level or, at least, to a number of countries with similar problems. The theme should be precise and well-defined in order to encourage specialists, in-depth discussion.

### ad 4: Background

Indicate the scope in which the seminar will take place.

### ad 5: Objectives

What are the aims that the organisers would like to achieve with the organisation of this seminar.

### Ad 6: Topics

Important is to know which topics will be considered during the seminar to reach these aims.

### ad 7: Call for papers

Indicate here the date when participants are requested to submit an abstract and when the decision of acceptance will take place. At last the date for the deadline for submission of the accepted papers is important to communicate.

### ad 8: Language

Generally the working language of the seminar would be English. There is however no reason why any other languages should not be used as well.

#### ad 9: Organisation

##### \* Organisation

Who are the organisers and from which institute are the organisers of the proposed seminar. Please indicate here the contactperson or under 'registration' for information or questions about the seminar.

##### \* Participants

Fifty active participants has been found to be about the optimum number. Participants, from a range of countries, are generally invited to submit a paper and also would be expected to contribute actively in the discussion. Some observers from the host country may be invited to the seminar.

##### \* Programme Committee

Preferably the programme committee should consist of specialists from different countries to stimulate the international character of the seminar.

#### ad 10: Registration

Indicate until what date participants are able to pre register and also the deadline for final registration for participation in the proposed seminar. Please indicate here the contactperson or under 'organisation' for information or questions about the seminar.

#### ad 11: Participation fee

Information on participation fee, possible proceedings, meals and accommodation. Notice the fact that non EAAE members have to pay for their EAAE membership (Euro 50 for the period 2011-2014).

#### ad 12: Important dates

To be perfectly clear, an enumeration of important dates at the end of all the information of the seminar.

#### ad 13: contact person

Indicate the person who is responsible for the communication with the EAAE Secretariat. This is the person who will be contacted for updates of the information of the seminar and who is responsible for the mailing to the Secretary General.

#### ad 14: Objectives of the EAAE

- (a) the furtherance of knowledge and understanding of agricultural economics, especially in the European context;
- (b) the exchange of experience, ideas and information between agricultural economists.

All members are invited to send proposals to:

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